Health/medication reporting on CHARMS

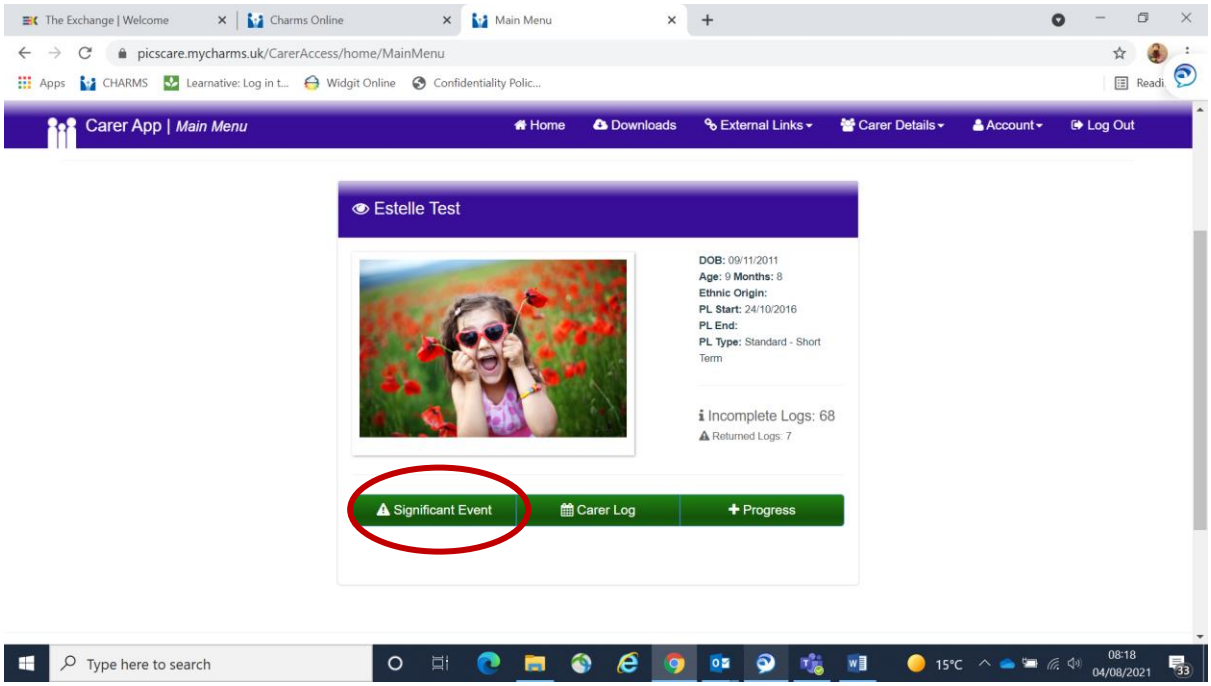
Reporting by the ISP Centre

Children's ongoing health problems and associated medical treatment/medication should be recorded in:

Personal details (health)

1. Use the CHARMS guide (9453: placement health recording) to select appropriate categories.
2. Details and medication/other treatment should be detailed in the "notes" box alongside. Regular, prescribed medication should be listed here.
3. The notes box should be regularly updated after carer supervision to ensure accurate details. It is helpful to include dates when information is entered.
4. Use the CHARMS report (list of current children with selected personal details) to view results for individual/all children – or for specific health conditions (for OFSTED reporting).

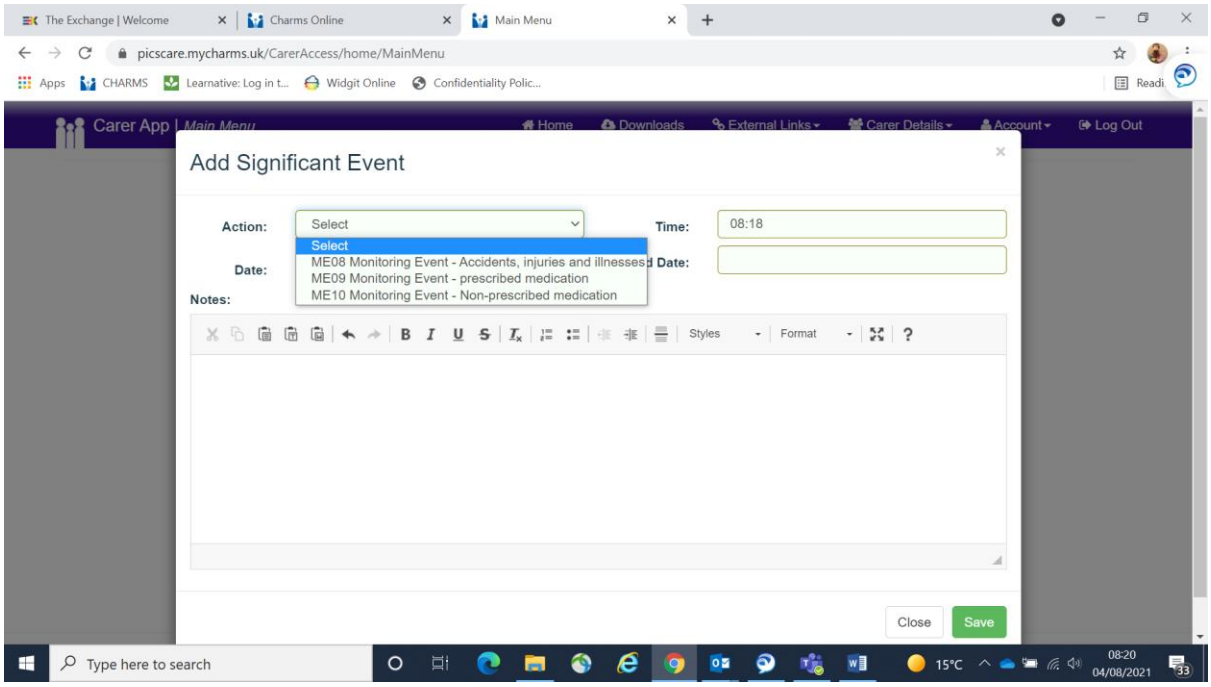
Medication recording by foster carers



Carers should record medication given by selecting the “significant event” tab and choosing either:

Monitoring Event – Prescribed Medication or

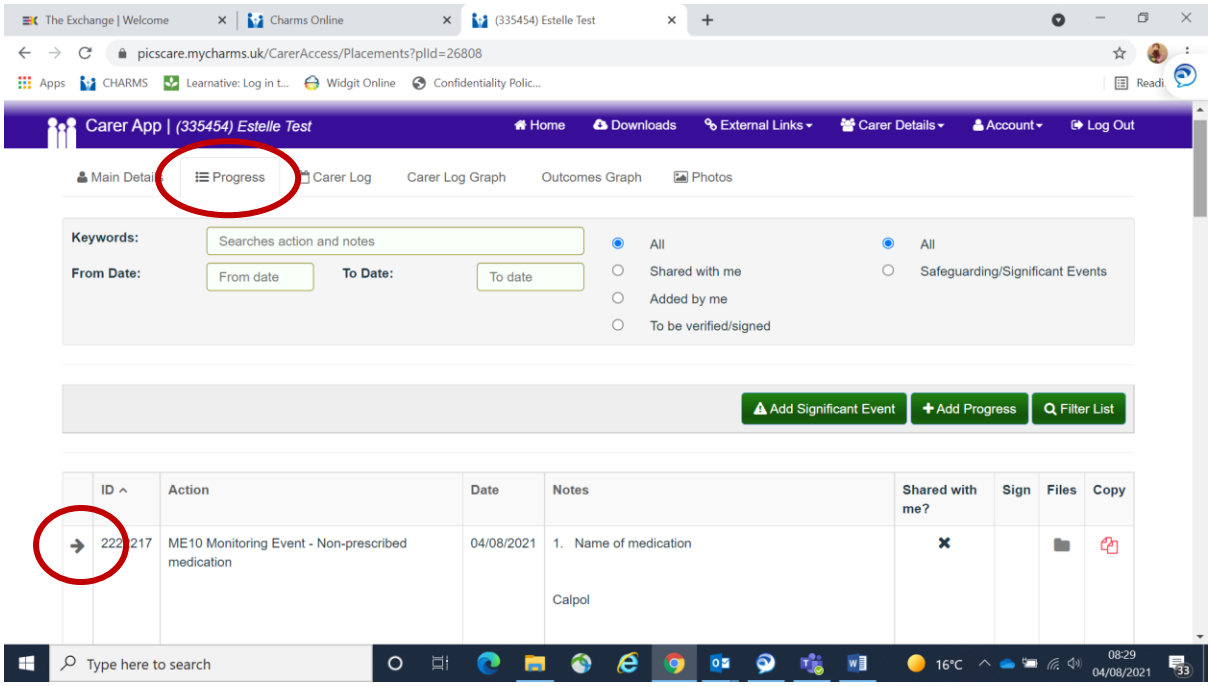
Monitoring Event – Non-prescribed medication



- Choose ‘non-prescribed medication’ for any medication given at home, e.g. paracetamol. Answer the questions that are in the ‘notes’ box. Record all doses given in the ‘notes’ box. Enter an end-date when the medication stops.

- Choose ‘prescribed medication’ for anything that has been prescribed by the GP. Answer the questions that are in the ‘notes’ box to give details of the medication, the reason for its use and how long it is to be taken for (if known). For medication that is on-going you can go back at a later date to put in an end date when the medication is no longer being taken. There is no need to record each dose given in the ‘notes’ box, you can do this in your daily log.

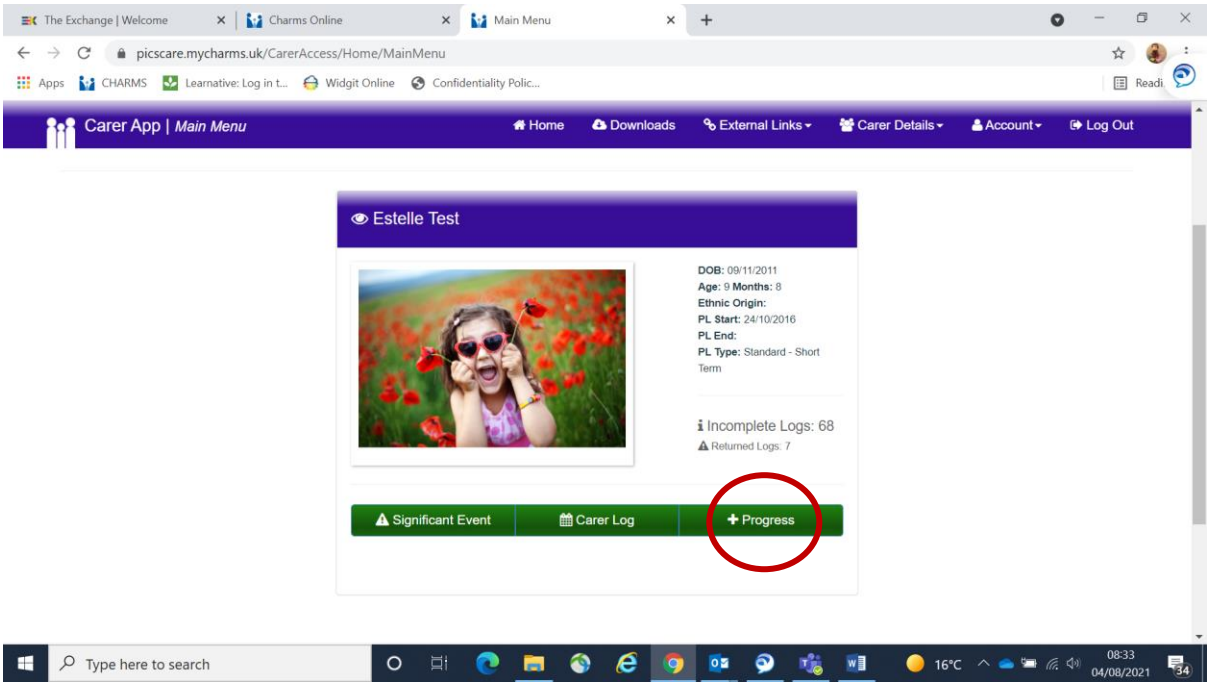
- The notes box should be used for details of the condition being treated, and doses given. The notes box can be edited as subsequent doses of medication are given for the same illness rather than making multiple entries. You can do this by looking up the entry in the child’s “progress” area and clicking the arrow:



- If a health problem becomes long-term then it should be recorded by Centre in "personal details" and ongoing medication noted.

- Carers should keep a record of when you gave doses of regular prescribed medication in your carer log. If there are multiple daily medications, then the weekly medication log can be used. Your centre can give you a copy of this or you can find it in CHARMS files (#8537).

- Health appointments should be logged in progress (e.g. GP appointment)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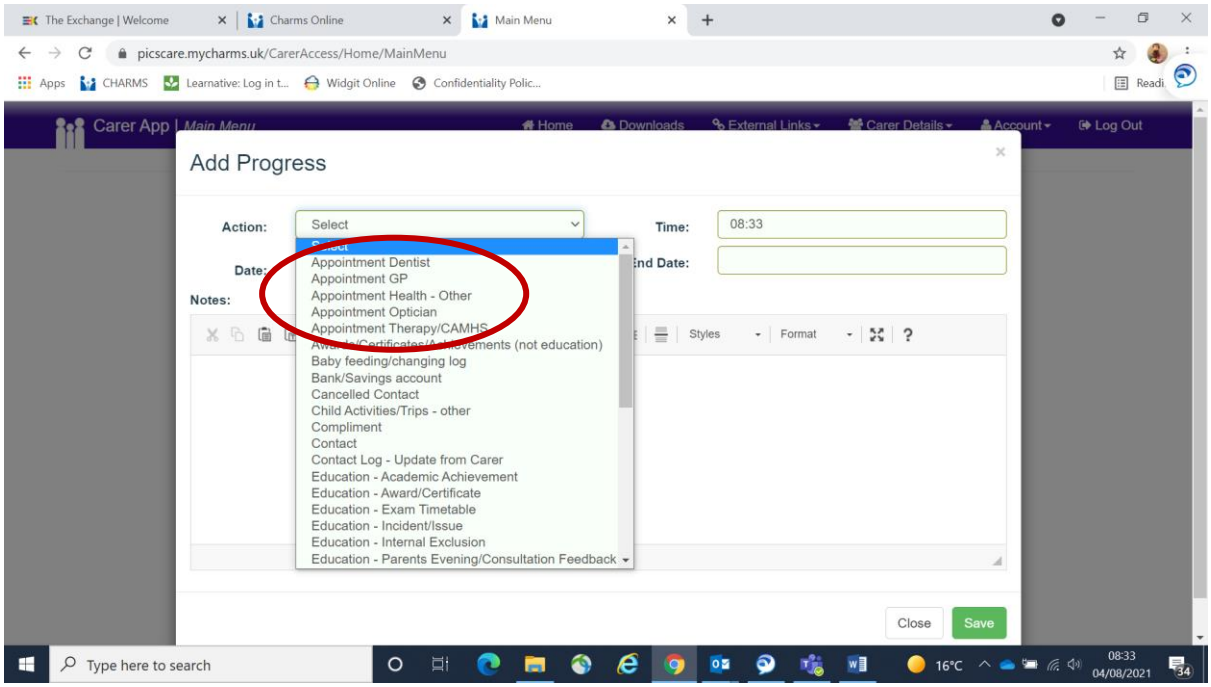
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Education - Incident/Issue
Education - Internal Exclusion
Education - Parents Evening/Consultation Feedback
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Injury/accident/illness recording by foster carers

Carers can record illnesses, accidents and injuries within the "significant event" tab:

Monitoring event – accidents, injuries and illnesses

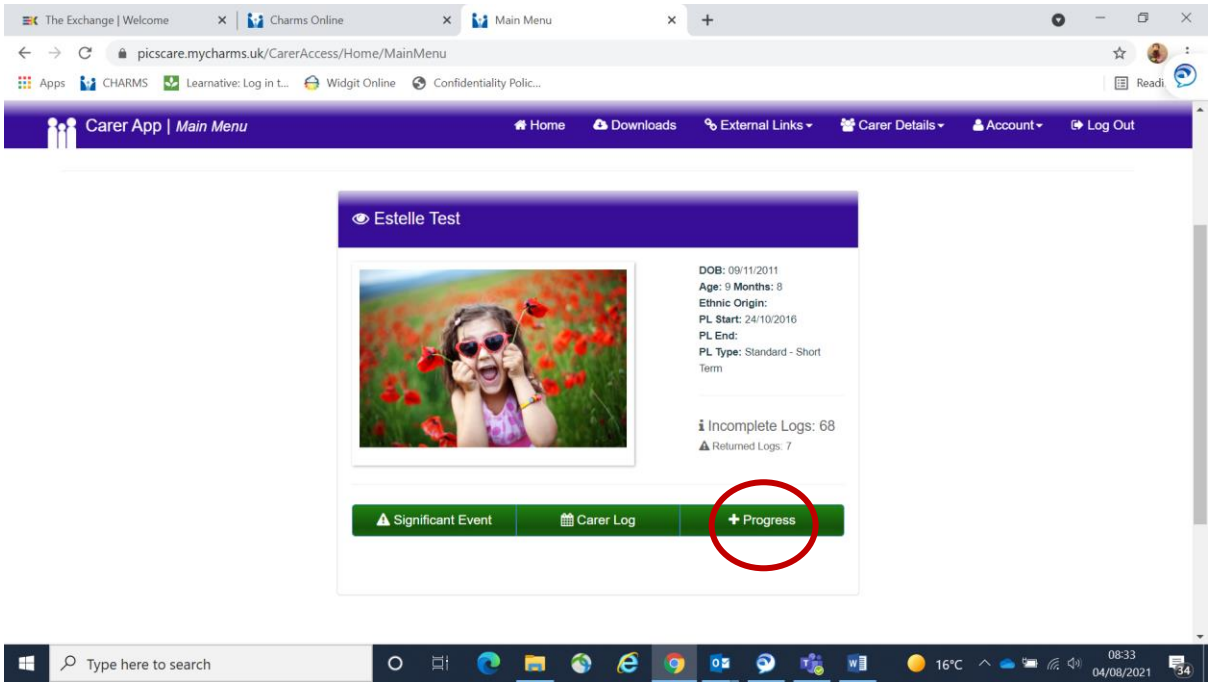
1. Carer will need to notify ISP Centre of the event
2. The medication monitoring event should be used to record any medication/medical treatment given as a result of the illness/injury.

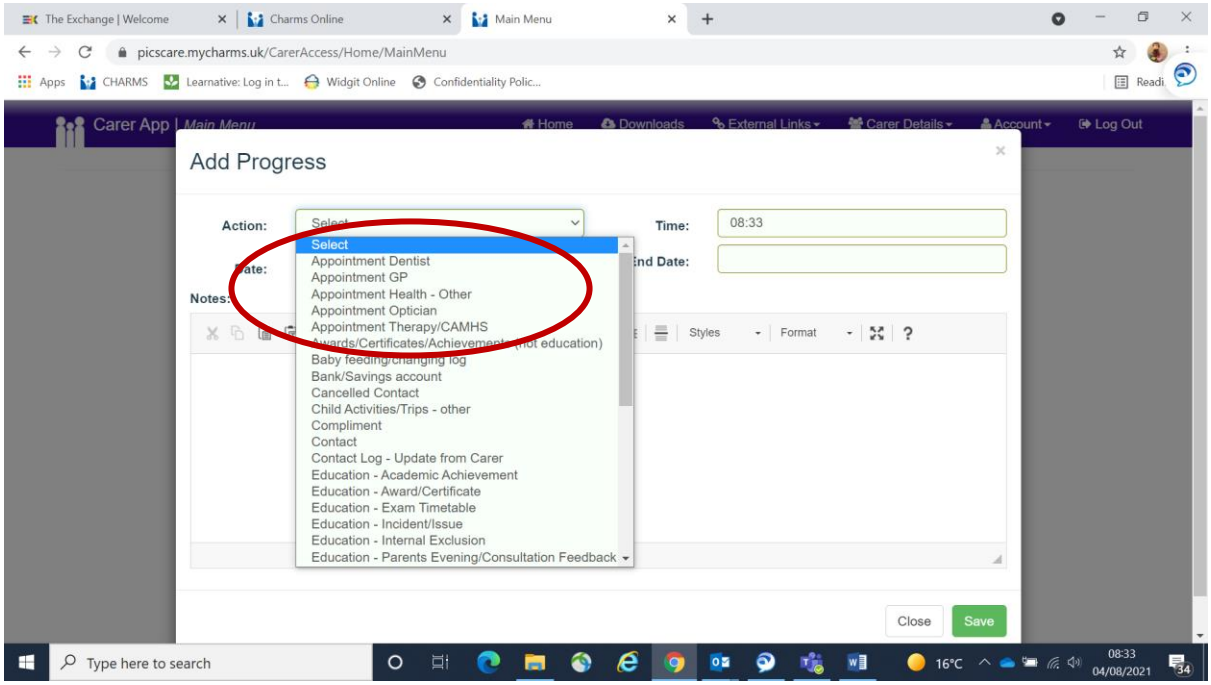
Health appointment recording by foster carers

Carers can record health appointments as progress items:

Appointment – GP
Appointment – dentist
Appointment – optician
Appointment health – other
Appointment – therapy/CAMHS
Health assessment/medical (only for LAC Health assessment)
Health visitor visits
Midwife appointments/visits

1. Please record all health appointments
2. Please give details of reason for appointment and the outcome, including any medication prescribed.

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Baby feeding/changing log
Bank/Savings account
Cancelled Contact
Child Activities/Trips - other
Compliment
Contact
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Education - Academic Achievement
Education - Award/Certificate
Education - Exam Timetable
Education - Incident/Issue
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